**AVENUE CHILD CONTACT CENTRE**

Avenue Baptist Church, Milton Road, Westcliff-on-Sea, Essex SS0 7JX

**APPLICATION FORM FOR CHILD CONTACT CENTRE VOLUNTEERS**

This includes Protection of Children Information and Equal Opportunities monitoring form.

We ask all prospective volunteer helpers at the Child Contact Centre to complete this form. The information will be kept confidential by the Child Contact Centre, unless requested by an appropriate authority. The information is required because you will be working with children and young people.

Name:…….. Date of birth:……

Address:……
……

Tel No:……

Email:……..

How long have you lived at this address:……..

If less than 12 months, please give your previous address:……

……

Please tell us something of yourself – any special interests and skills you have, and previous experience of children or young people, and where it took place.

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Have you any relevant qualifications or training?.....

……

Are you prepared to undertake some training? (for example, attend two training sessions each year organized by the Co-ordinator of the Child Contact Centre) YES / NO

Do you suffer, or have suffered, any illness which may directly affect your work with children or young people? YES / NO

References:

We would like to have a reference from two people who know you well (if possible, one of whom knows you professionally).

| | |
|---|---|
| 1. Name: …… | 2. Name: …… |
| Address:…..…… | Address: ……. |
| ……..... | …… |
| …… | …… |
| …… | …… |
| Email:…… | Email:…….. |
| Tel No:…… | Tel No:…….. |
| Relationship to you:…….. | Relationship to you:……. |
| …….. | ……. |

**Protection of Children Information**

Volunteers have substantial contact with children. Government regulations require a formal check with the police / criminal records bureau for relevant convictions. Not all criminal convictions will automatically prevent you from becoming a volunteer.

You will be receiving a DBS Disclosure form which we will ask you to complete and return at your earliest convenience. It is an offence for volunteers to begin helping us until this is in place.

**Volunteer Equal Opportunities Monitoring Form**

All volunteers are asked to complete this form in order to help the Centre develop and implement its Equal Opportunities Policy. The information you give on this form will be treated as confidential. You will not need to put your name on this form. This information will be used only to ensure that there are no patterns of discrimination. The Child Contact Centre is committed to avoid discrimination on the grounds of race, sex, disability, sexuality, religion, nationality, language or age.

Please tick as appropriate:

1. Which age category are you?
   - Under 25 ( )
   - 26 – 39 ( )
   - 40 – 55 ( )
   - Over 55 ( )

2. Are you: Male ( ) Female ( )
3. Do you consider yourself disabled? Yes ( ) No ( )
   Are you registered disabled? Yes ( ) No ( )

4. Are you currently:
   - Employed ( )
   - Unemployed ( )
   - A student ( )
   - Retired ( )

Other (please state)……

5. I would describe my ethnic origin as: (Please specify) Bangladeshi ( ) Indian ( ) Black African ( ) Pakistani ( ) Black Caribbean ( ) White ( ) Black Other ( ) Other Asian ( ) Chines ( ) Other ( ) Not known ( )

Please return this form with your application form to:

Nicolette Coleman, Avenue Child Contact Centre, Avenue Baptist Church, Milton Road, Westcliff-on-Sea, Essex, SS0 7JX.